

-JEFFERSON TOWNSHIP YOUTH BASEBALL BYLAWS –
A NEW JERSEY NONPROFIT CORPORATION

(shall be affiliated with Babe Ruth League, Inc. (Babe Ruth Baseball, Cal Ripken, Baseball, Babe Ruth Softball))

Jefferson Township Youth Baseball is formed as a not for profit Corporation of the State of New Jersey for the purpose of promoting the sport of baseball for the Youth and Community of the Township of Jefferson, Morris County, State of New Jersey.

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Article 1. PRINCIPAL OFFICE

Section 1.1

The principal office of the JEFFERSON TOWNSHIP YOUTH BASEBALL LEAGUE (hereinafter referred to as "JTYB") for the transaction of its business is located at 5 Bowling Green Parkway Suite - A122 Lake Hopatcong, NJ 07849 The JTYB may have other offices as designated by the members of the Board of Directors. (Remove)

Section 1.2 Registered Office and Agent

The registered office of the Corporation in the State of New Jersey is the Treasurer.

Article 2. THE JTYB BOARD OF DIRECTORS

Section 2.1 JTYB Board of Directors as Governing Body

The JTYB shall be governed by an Executive Board of Directors of not less than 5 members. All members of the JTYB Board shall abide by Jefferson Township Character Counts Standards.

No member of the Board of Directors shall receive a salary for his or her volunteer service to the association, but may receive reimbursement for reasonable and necessary expenses incurred on behalf of the association.

Section 2.2 The Board of Directors shall be divided into two classes.

The first class designated "Executive Board Officers" shall consist of:

1. President
2. Vice President
3. Treasurer
4. Director of Safety
5. Recording Secretary

The second class, designated "Directors" may consist of the following, (Each of the below positions are entitled to voting rights)

1. Director of T-Ball Division
2. Director of Rookie Division
3. Director of Minors Division
4. Director of Majors Division
5. Director of Babe Ruth Division
6. Director of All Stars
7. Director of PR/Events/Communication
8. Director of Sponsorship/Fundraising
9. Director of Scheduling and Umpires
10. Director of Player Development and Clinics
11. Director of Equipment
12. Director of Concessions

Section 2.3 Term of Service.

The JTYB Board positions' terms of office are as follows:

- President, Vice President – 3 years
Treasurer, Secretary – 2 years
All others – 1 year

Section 2.4 Election Meeting.

Members of the Board of Directors, shall be elected at the annual meeting to be held each Fall, from among those nominated in accordance with these bylaws.

Section 2.5 Electors.

All members of the current Executive Board of Directors shall be eligible to vote. Each such qualifying elector shall have one vote regardless of the number of positions that person holds. Absentee ballots may be submitted for the positions of Executive Board Officers. Any absentee ballots must be submitted in writing and received by the Recording Secretary no later than 2 days prior to the election.

Section 2.6 Nomination of Executive Board Officers.

Prior to 30 days before the annual meeting any person who seeks nomination as an officer shall, in writing, submit his or her name to the President and Recording Secretary setting forth the office which he or she is contesting.

Section 2.7 Nomination and election of Directors

A. At the Fall Election Meeting the candidates for Director positions shall be voted upon individually from those nominated and seconded for election to a Director's position in the following order:

1. Director of TBall Division
2. Director of Rookie Division
3. Director of Minors Division
4. Director of Majors Division
5. Director of Babe Ruth Division
6. Director of All Stars
7. Director of Sponsorship
8. Director of Scheduling and Umpires
9. Director of Player Development and Clinics
10. Director of Equipment
11. Director of Concessions

B. An unsuccessful candidate for election to one Directors position may be nominated and stand for election in another position.

C. Elections shall be by secret ballot. Each person entitled to vote shall receive a ballot containing the names of the persons nominated in accordance with Section 2.5 of these bylaws. Each person entitled to vote shall cast no more than one vote for each position. The candidate receiving the highest number of votes shall be elected. In the event of a vote resulting in more than one candidate receiving the highest number of votes (as a result of a tie vote) there shall be runoff elections as necessary to complete the Board among such candidates. If there are more than two candidates competing for a position and there is a tie between two of the candidates, than a runoff election will be held. In the runoff, each person entitled

to vote shall cast their vote only for one of the two candidates who had tied. In the event of a tie when only two candidates were competing, then the President shall cast a secret vote to break the tie and determine a winner. Such runoff elections shall be by secret ballot and shall be conducted in the same manner as the prior election.

Section 2.8 Judges of election

At the election meeting the Executive Board Officers shall appoint from among those eligible to vote two (2) persons to serve as the official judges of election. The judges of election shall determine the eligibility of voters, distribute ballots for the election of directors, conduct the elections, count the votes and report on the results of the elections to the meeting.

Section 2.9 Management of JTYB Property

Property of the JTYB may be used in accordance with the directions of the Board of Directors. The Board of Directors shall not incur any debt or liability, or any of combination of debts or liabilities, exceeding the net assets of the JTYB.

Section 2.10 Signature on Contracts and Formal Documents

Contracts and formal documents creating liabilities exceeding \$2,000 shall be signed by the President, Vice President and/or Recording Secretary, or by two members of the Executive Board Officers, whom the Executive Board Officers shall designate.

Section 2.11 Vacancies

Vacancies resulting from the resignation, removal or death of any member of the Board of Directors shall be filled by the majority vote of the remaining Directors.

Article 3 MEETINGS OF THE EXECUTIVE BOARD

Section 3.1 Regular Meetings

Regular meetings of the Board of Directors shall be held on the 3rd Tuesday of every month at 6pm, unless otherwise communicated and/or if such day falls on a legal holiday, in which event the regular meeting for that month shall be held at such time and place as may be designated by resolution of the Board of Directors. Said date, time, and place shall be announced at the preceding meeting, published on our website, and published in the paper. The first 30 minutes of each Board of Directors meetings shall be

open to any person who shall be permitted to speak, but not vote, on any issue presented for action or discussion by the Board.

Section 3.2 Special Meetings

The President may call a special meeting of the Board of Directors at any time. A special meeting must be called on the written request of any three members of the Board of Directors. At least ten days written notice of any special meeting must be given to the members of the Board of Directors. The notice must state the object of the meeting.

Section 3.3 Quorum

Excluding the President as stated in 4.2.4 below, a quorum of members shall constitute a majority of the Board of Directors being present.

Section 3.4 Order of Business

Meetings shall be conducted in accordance with Robert's Rules of Order.

Section 3.5 Attendance

Any member of the Board of Directors who is absent from two consecutive meetings without presenting a satisfactory excuse may, upon the vote of a majority of the Board present and voting, be deemed to have resigned as a member of the Board of Directors and shall cease to be a member thereof.

Section 3.6 Change of meeting

The regularly scheduled meetings of the Board shall not be changed or adjourned except by the President, upon notice to the members of the Board.

Section 3.7 Proxy voting

There shall be no proxy voting on any question presented to the Board of Directors.

ARTICLE 4 DUTIES OF OFFICERS AND DIRECTORS

Section 4.1 Duties of Officers and Directors

The officers and directors of the association shall have the duties as set forth below and such other duties as may be assigned from time to time by the President and/or Executive Board Officers.

Section 4.2 President

(1) Presiding Officer: The President shall preside over all meetings of the JTYB and the Board of Directors. In the absence of the President, the Vice President shall preside over the meeting.

(2) Appointing Committees: The President shall appoint all committees of the JTYB and of the Board of Directors, with the consent of the majority of the Board of Directors unless it is specially provided or ordered otherwise.

(3) General Supervision: The President shall exercise a general supervision over all the affairs of the JTYB.

(4) Ex-Officio Member of Committees: The President shall be a member, ex officio, of all committees, but shall not be counted in determining a quorum.

(5) The President shall serve as the tie breaker in any election or vote.

Section 4.3 Treasurer

The Treasurer shall keep the books and accounts of the JTYB and shall perform any other duties usually assigned to a treasurer. The Treasurer shall co-sign with the President all checks or debit card purchases drawn on the accounts of the JTYB in excess of \$500.00. In the absence or incapacity of the Treasurer, the Treasurer's power to sign checks may be delegated by the Executive Board Officers to one of its members. No expenditure in excess of \$2500.00 shall be made without approval of a two thirds majority of the voting members of the Board of Directors (per Section 3.3) at a meeting held upon at least ten days' notice, which notice shall specify the amount and purpose of the proposed expenditure. The Treasurer shall serve as registered agent of the association.

Section 4.4 Sponsorship Director

The sponsorship Director shall be responsible for the obtaining of team and sign sponsors.

Section 4.5 Baseball Directors

(1) These Directors are the governing authority over their respective sports directors and coaches.

(2) Subject to approval of the Board of Directors, these Directors determine the number of teams and games for their respective sports.

(3) These Directors coordinate clinics if appropriate, with the cooperation of coaches in their respective sports and the Directors the Baseball Clinics.

(4) These Directors coordinate team selections (drafts) for their respective sports.

(5) These Directors enforce all rules relative to their respective sports. Rules are established by a committee of not less than 5 people. Rules will be reviewed periodically as needed and voted on by the rules committee. (All rule changes must be approved by the executive board)

(6) These Directors settle disputes and/or protests for their respective sports, or appoint a committee of coaches in their respective sports, to settle disputes and/or protests.

Section 4.6 Recording Secretary

This Director shall, in cooperation with all other Directors, keep a complete record of all proceedings and correspondence of the JTYB and Board of Directors. The Recording Secretary shall keep a membership book containing the names and addresses of each member of the JTYB Board of Directors and the date and manner of termination of any such membership, and shall perform all other duties usually appertaining to the office of Recording Secretary.

Section 4.7 Directors of Upper and Lower Leagues

These Directors shall, in cooperation with each other, under the supervision of the Directors of Baseball and the Board, be responsible for the daily management of their respective league operations.

Section 4.8 Directors of Scheduling and Umpires

These Directors shall, in cooperation with each other, and subject to the approval of the Board, be responsible for the scheduling of games for their respective sports and the hiring and assignment of umpires for such games. In the absence of this role, each Director of Minors/Majors/Babe Ruth shall work with assigned Umpire Contracting company to ensure presence of Umpires at all of their scheduled games.

Section 4.9 Directors of Player Development and Clinics

These Directors shall, in cooperation with each other and subject to the approval of the Board, be responsible for the planning, scheduling and supervision of clinics and other activities for the development of player skills for their respective sports.

Section 4.10 Directors of Equipment

These Directors shall, in cooperation with each other, determine the uniform and player equipment needs of the league, and to recommend to the Board the purchase of equipment necessary for operation of the JTYB.

Section 4.11 Director of Special Events

This Director shall plan and recommend to the Board special events to be held and shall be responsible for the organization and management of same.

Section 4.12 Director of Website

This Director shall be responsible for maintaining the JTYB website.

ARTICLE 5: COMMITTEES

The following shall be committees of the JTYB and shall be constituted and empowered by the Executive Board Officers, as follows:

Section 5.1 Special Committees

Special committees may be appointed from time to time by the Board of Directors or the President to consider and report to the Board of Directors on subjects requiring investigation.

Section 5.2 Appointment, Tenure

Committee members may be appointed by the President to hold office until relieved if the Board of Directors so requests. Appointments should not exceed 1 year.

Section 5.3 Eligibility

Any member of the Board and any coach of a team is eligible to serve on any committee.

BYLAW 6 TERMINATION OF MEMBERSHIP

Section 6.1 Termination by Resignation, Death or Expulsion

The membership of any member of the Board of Directors shall automatically terminate on the member's death or the member's written request for termination delivered to the President or Recording Secretary of the JTYB, or upon the member's expulsion by the Board of Directors.

ARTICLE 7 SUSPENSION AND EXPULSION OF MEMBERS

Section 7.1 Grounds for Suspension or Expulsion

Any member of the Board of Directors and any coach or player may be suspended or expelled from the JTYB for willful infractions of JTYB rules or of any bylaw or for acts and conduct that the Board of Directors may deem disorderly, injurious or hostile to the interest or objectives of the JTYB provided the Board of Directors gives notice to such offending person of the proceedings against him or her and is provided an opportunity to be heard in his or her own defense.

Section 7.2 Initiation of Suspension or Expulsion

Proceedings under this section shall be initiated by resolution of the Executive Board Officers, which shall specify in detail, the offenses of which the person is accused. On adoption of the resolution or receipt of the recommendation, as the case may be, the Executive Board Officers shall schedule the matter to be heard at the first regular, or a special, meeting of the Executive Board Officers. The Recording Secretary shall deliver to the accused person, at least twenty days prior to the date of the hearing, a copy of the resolution or complaint, together with a notice of the time and place of hearing.

Section 7.3 Hearing

The President, or, if the President is absent, the Vice President, shall preside at such hearing and shall read the charges against the accused person. Such person shall be allowed to make a statement in his or her own behalf, cross-examine opposing witnesses, and call witnesses on his or her own behalf.

Section 7.4 Determination of Hearing

The Board of Directors may, by the affirmative vote of two thirds of its members request the offending person to resign or may suspend or expel the member. Should he or she decline to resign following such request, the member's name shall be stricken from the rolls by the Board of Directors.

ARTICLE 8 FINANCIAL POLICY

Section 8.1 Expenditures in Excess of \$5,000

No expenditures, debts or liabilities in excess of \$5,000 shall be made without approval of a two-thirds (2/3) majority of the quorum of Board of Directors present and voting at a meeting (per Section 3.3) held upon at least ten days' notice which notice shall specify the amount and purpose of the proposed expenditure.

Section 8.2 Compensation

No member of the Board of Directors, or coaches shall receive a salary for his service to the association but may receive reimbursement for reasonable and necessary expenses incurred on behalf of the association, upon approval of same by the Board of Directors.

Section 8.3 Checks, Drafts or Orders for Payment

All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the JTYB shall be signed by such officer or officers, agents or agents of the JTYB and in such manner as shall from time to time be determined by resolution of the Executive Board Officers. In the absence of such determination by the Executive Board Officers, such instruments shall be signed by the President and Treasurer.

Section 8.4 Deposits

All funds of the JTYB shall be deposited from time to time to the credit of the JTYB in such banks, trust companies, or other depositories as the Board of Directors may select.

Section 8.5 Expenses

Any and all expenses must be approved in advance by the Executive Board Officers. Any expenses incurred without prior approval of the Executive Board Officers may result in becoming the responsibility of the person or persons whom incurred them.

Section 8.6 Budgets

Budgets will need to be established by the Executive Board of Directors and approved by a majority vote of the Board of Directors at the January meeting.

ARTICLE 9 AMENDMENTS

Section 9.1

These bylaws may be amended by the affirmative vote of a two-thirds (2/3) majority of the members present and voting at any regular or special meeting of the Board, provided written notice of such amendment or amendments and the nature thereof shall have been given to the members of the Board at least ten days prior to the date of the meeting at which time such amendment or amendments are to be presented for consideration. Any adopted amendments to the bylaws shall be binding on all members, including those who voted against them. In accordance with Roberts Rules of Conduct, all by-laws changes will be read for 2 meetings and voted upon at the second meeting.

ARTICLE 10 MISCELLANEOUS

Section 10.1 Books and Records

The JTYB shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Board of Directors and committees having any of the

authority of the Board of Directors, and shall keep a record giving the names and addresses of the persons entitled to vote. All books and records of the

Section 10.2 Fiscal Year

The fiscal year of the JTYB shall begin on the first day of October and end on the last day of September in each year.